

PROGRAMME FOR PROSPECTS SKILLS DEVELOPMENT DAY

ACTIVITY	OBJECTIVE	NOTES
9.45 Assemble, registration		Drinks provided
10.00 Welcome to the day Including practical arrangements, prayer and worship, purpose of Prospects Groups, purpose of the day, and introductions	to ensure delegates are aware of the objectives of the day and other people around them	Each delegate will be given a workbook at the start of the day
Communication Skills - The use of language A summary of the teaching on the use of language in teaching and worship, followed by practical work in groups - Worship leading A look at some songs which can aid involvement and continuity in Prospects Group meetings - Makaton vocabulary Introduction to some signs and symbols	to increase awareness of and skill in the use of simple and appropriate language in a Prospects Ministry setting to demonstrate how songs can be used to supplement teaching and how appropriate introductions can enrich worship to show the value of using signs and symbols and demonstrate their use	
Coffee Break		Shop open
Involvement and meeting needs A summary of the teaching on practical ways to involve people more fully in every aspect of a Prospects Group meeting, followed by group discussions of case studies	to increase team skills for involving group members in meetings; to consider how group members' needs may be more fully met	
Presentation by groups Each group represented has the chance to say a little about themselves - their particular joys or difficulties	to learn from each other in order to be more effective in our own groups	
Lunch	bring your own food, drinks provided	Shop open
Time for questions		
The Prospects approach to teaching. An introduction	to clarify the Prospects approach and style of teaching	
Practical Skills - Putting a Meeting Together An exercise to plan out a meeting for a Prospects Group based on a given theme - Leading a meeting Each group will be asked to present part of a Prospects Ministry meeting, based on the meeting plan which they have just put together. This session includes time for both preparation and presentation	to practise planning meetings and to learn from one another to give practical expression to some of the theory discussed during the day; to learn from one another's experience and expertise	Drinks will be served to groups during this session
Questions and final discussion/plenary session	to ensure that delegates go home encouraged, with all questions answered	Please complete evaluation forms before leaving
16.30 Close and depart		